



## Step 8 - The Rosary Apostolate, Inc. Incident Report of Complaints from Teachers/Staff

**Region:** \_\_\_\_\_

**School:** \_\_\_\_\_

**Name of the Rosary Visitor:** \_\_\_\_\_

**Grade Visited:** \_\_\_\_\_

**Date of the Incident:** \_\_\_\_\_

**Place of the Incident:** \_\_\_\_\_

**Brief Description of the Incident:**

\_\_\_\_\_  
\_\_\_\_\_

### REPORT

The Rosary Apostolate Inc. has adopted a strict policy because we seek high quality performance from our members. When a principal or teacher expresses unhappiness with the performance of a volunteer, that individual is immediately removed from that particular school. We request a written letter signed and dated from the teacher or principal concerned, stating the reasons for their unhappiness with this volunteer. This letter should be given to the Director of your Region.

**1. Briefly state the reasons that you are unhappy with the presentations offered by the above mentioned Rosary Visitor?** (Please attach a letter to this form if you need more space.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. Were you ever concerned for the safety of the students in your class? Yes \_\_\_ No \_\_\_**

**Explain:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Title:** (teacher, principal) \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Thank you for taking the time to fill in this report, we hope to continue to serve your school.**